Colchester Korban Project

Working with young people in crisis

Reg. Office: Bethany Place

St Anne’s Vicarage

Compton Road

Colchester

CO4 0BQ

If you discover a personal data security breach, please notify us immediately by completing this form and returning it to our data representative, Amanda Binding at**: Bethany Place, St Anne’s Vicarage, Compton Road, Colchester, CO4 0BQ** or email [amandasmith227@aol.com](mailto:amandasmith227@aol.com) as soon as possible and within 12 hours of discovering the breach.

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| --- | --- |
| Date and Time of Notification of Breach |  |
| Name of Person Reporting Incident |  |
| Contact Details of Person Reporting Incident |  |
| Date Incident was discovered |  |
| Nature and content of Data Involved, if known\*  Special Categories of Personal data include:   * The racial or ethnic origin of the data subject * Their political opinions * Their religious or philosophical beliefs * Whether they are a member of a trade union * Their genetic data * Biometric data used to uniquely identify them * Their physical or mental health or condition * Their sex life or sexual orientation |  |
| Brief Description of the breach and how and when the breach happened |  |
| Number of Data Subjects affected – if known |  |
| Has there been in delay in reporting, if so, please give reasons for this |  |
| Brief Description of any action since breach was discovered, if any |  |
| Was incident report to the Office of the Data Protection Commissioner? |  |