



COLCHESTER KORBAN PROJECT

Role Title: Project Manager
Location: Colchester
Salary: £27,000 Full time. Part-time pro rata considered. 1 year fixed term contract initially.
Hours: 37.5 hours per week full time, but part time considered.
Mon – Fri including at least one evening
Start date: Immediate start available

Do you want to play a key role in an innovative local charity helping young homeless people?
Do you have the passion and skills needed to help vulnerable young people develop the qualities and gain the stability they need to live independently?

Colchester Korban Project has been providing supported housing for 16-25 year olds since 2008, and we are also a key partner in the new Nightstop Essex service. During that time we have established ourselves as a caring, passionate Christian charity that helps the young people we look after feel like they have a home again.

We are looking for a part-time Project Manager to join our growing and dedicated team, to help meet the needs of our residents, manage and develop our supported housing work. The job is a great blend of hands-on work and management.

You will need experience and an understanding of working with homeless and vulnerable people in crisis, as well as previous experience of supervising volunteers/staff. The role will involve managing staff and volunteers at both of our properties, being responsible for aspects of health and safety, and ensuring residents are appropriately supported to achieve their goals. You will work directly with residents and also work in partnership with a multitude of different agencies, so will require excellent interpersonal and communication skills.

Risk assessment and safeguarding is an integral part of the job, as well as working in an assets-based way. It is essential that you are able to work competently on a computer with Microsoft packages, inputting data and keeping concise and accurate records.

Based at our hub house, you will be part of a team responsible for providing on call cover on a rota and some flexible working will be required. You will be expected to respond to conflicting demands and challenging situations, while maintaining professional boundaries so you must be able to work under pressure.

Every day can bring something different at Korban so you will need to use your initiative and problem-solving skills to manage the project, but also be a team player who can work collaboratively.

You will need to be a practising Christian (as this is a genuine occupational requirement) and able to uphold the Christian ethos and spirituality of the Korban project. The successful candidate will be subject to a satisfactory enhanced DBS check and 2 references.

If you are interested in this position, please email mark@korban.org.uk for a role description and application form or go to the website www.korban.org.uk/vacancies. You can also call Mark Wood on 01206 869533 if you wish to have an informal discussion about the role prior to applying.

Application deadline: 9am, Monday 6th June 2022